

STUDENT EXCHANGE AGREEMENT
Between
Ural Federal University (Ekaterinburg, Russian Federation)
and
Hof University of Applied Sciences (Hof, Germany)

This agreement has been entered into between Hof University of Applied Sciences, Germany, represented by its President, Prof Dr. Dr. H.c. Jürgen Lehmann

and

Ural Federal University, Russian Federation, represented by its Rector, Victor Koksharov.

Both parties are called hereafter "the Parties".

Whereas the Parties agree to establish a mutual student exchange programme for the educational and cultural enrichment of both universities under the following terms:

1. Duration of the exchanges

Each Party agrees to exchange individual students for a semester or an academic year, preferably on a one-for-one basis. Study schedule should be determined by Appendix №.1.

2. Balance in student number

Each party agree to send up to 4 students annually. Number of students may be changed upon prior consent and in written form.

3. Academic status

All exchange students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution.

4. Tuition

Students will pay their regular tuition and fees to the home university. No further tuition costs will be charged by the host university for regular academic courses. However, exchange students from URFU to Hof University must pay a semester contribution to the German Student Union

5. Other expenses

Compensation procedure for other expenses, caused by exchange implemented within this agreement, like accommodation, travel expenses, medical insurance, books and other study materials, meal and daily expenses are determined by Appendix №1.

All other expenses which are not mentioned in Appendix N°1 shall be at the exclusive charge of the individual students participating in the programme and neither university can be held liable for such charges. Students shall prove to the home university that they have adequate funds for transportation to and from the home university and for subsistence during their exchange stay.

Students must also provide any financial documentation required by the host university for visa purposes. Obtaining and maintaining appropriate visa status is the responsibility of the students.

Each university shall make a reasonable effort to assist students participating under the terms of this agreement in finding suitable living accommodation.

6. Eligibility

Participating students will be selected by their home institutions on the basis of the following criteria, although there may be exceptions in appropriate cases. The selection of the students should be grounded in the following criteria:

- a. academic merit;
- b. language ability (at least B2 CEFR in teaching language);
- c. learning motivation and motivation to learn in the host university.

7. Selection

Participating students seeking admission to the host university under the terms of this agreement shall meet all specific requirements set down by the host university, including language proficiency as specified by the host institution.

Each Party reserves the right to reject candidates, in which case, further candidates may be proposed. The exact programme of study will be determined by the student with mutual approval of his or her supervisors, academic advisors or educational staff at the home institution and the host institution and determined by Appendix N°1.

8. Evaluation

The Parties will provide each other with adequate information on the performance of participating students, including a transcript (or its equivalent) as soon as practicable after the students' completion of the exchange.

9. Compliance with regulations

Students participating under the terms of this agreement shall be subject to the rules, regulations, and codes of conduct of the host institution. The host institution shall have the right to dismiss any student who violates the host university's policies and rules. In the latter case, it will notify the home university of the dismissal within one week time.

Exchange students will have the rights and privileges enjoyed by other students enrolled in the host institution.

10. Liability

While each party undertakes to bring to the notice of their students, the rules and regulations of the host institution, each faculty acknowledges that the other is not liable for any loss, damage, cost or expense whatsoever, incurred by or attributable to any behaviour or missions by any of the students exchanged in accordance with this agreement.

Neither Party shall be liable for any failure or delay in performance of any duties under this agreement arising from or attributable to causes beyond the Party's control that could not have been avoided by the exercise of due care, including, but not limited to, natural disasters; riots; war; epidemics; terrorist activities; government restrictions; failure of suppliers, subcontractors, or carriers; or the like. The impacted Party shall give the other Party notice of the failure or delay as soon as possible.

11. Notices

Both Parties of agreement shall be responsible for the administration of this exchange programme. All notices provided for in this agreement or being made in relation thereof, must (i) be sent in writing by registered letter (with e-mail confirmation) or (ii) be handed over in writing in return for a proof of receipt (with e-mail confirmation).

Any notice must be sent to

For Hof University

To: Susanne Krause, Head of International Office,
susanne.krause@hof-university.de;
international@hof-university.de
Tel. +49 9281 409 3311
Alfons-Goppel-Platz 1, 95028 Hof, Germany

For UrFU

To : Alexey Zaytsev, Institutional coordinator, International
Cooperation Division, a.i.zaitcev@urfu.ru
Tel. 7 343 375 93 86, GUK-207, Mira 19, Ekaterinburg,
Russian Federation, 620002

12. Insurance

Students will be required to provide proof of adequate health insurance effective for the duration of their exchange programme, under terms to be specified by each host institution, before travelling to the host institution.

13. Modification

This agreement can be modified at any time in prior writing signed by both parties.

14. Term of agreement

This agreement shall take effect as of the 2018-2019 academic year and be valid for a period of 5 years. After 5-year period will be automatically considered as extended, unless there any objections.

However, any students who have started their exchange experience at either Party at the date of termination may complete their courses of study.

15. Assignment

Neither party may assign any of its rights or delegate its duties under this agreement without the written consent of the other party.

16. Scope of agreement

This agreement contains the full agreement between parties with regard to the contractual relation between parties. This agreement replaces all previous agreements, communications, correspondence, (oral or written) offers or other communications exchanged between parties with regard to matters relating to this agreement.

17. Entire agreement

The Framework Agreement constitutes the entire agreement between the Parties regarding the transactions contained therein. The Framework Agreement replaces all prior written or oral declarations, agreements and arrangements between the Parties relating to the same subject.

Drawn up in 2 original copies in the English language and both copies have the same legal validity.

In witness thereof, the parties hereto have executed this Agreement signed by legal representatives of both parties.

Signed on behalf of
Ural Federal University


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Victor Koksharov
Rector

Date:

Signed on behalf of
Hof University of Applied Sciences


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Prof. Dr. Dr. hc. Jürgen Lehmann
President

Date: 26th June 2018