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**ACADEMIC AND SCIENTIFIC COLLABORATION PROTOCOL BETWEEN
GAZI UNIVERSITY (TURKEY) AND URAL FEDERAL UNIVERSITY (RUSSIA)
WITHIN THE FRAMEWORK OF THE MEVLANA EXCHANGE PROGRAM**

Aim

Article 1- This Protocol has been drawn up in order to identify the procedures and principles to be applied in the exchange program that will be set up between **Gazi University** and **Ural Federal University** in accordance with the **Mevlana Exchange Program**, announced by The Council of Higher Education of the Turkish Republic and to establish an academic and scientific collaboration between these two universities.

Scope

Article 2- Parties commit themselves to collaboration on;

- student and academic staff mobility in accordance with the Mevlana Exchange Program, determined by the Council of Higher Education,
- the organization of joint research projects, conferences, meetings, seminars and workshops,
- sharing knowledge and publications,
- other activities that can be settled later between the institutions within the reciprocity principle.

Mutual Responsibilities

Article 3- Within the Mevlana Exchange Program, parties;

- accept founding the Coordination Office for the Mevlana Exchange Program and appointing a coordinator for the devising and auditing of the exchange program. The schedule of the exchange and mobility program is announced via the coordination office throughout the University.
- commit to receiving applications through the coordination office after making the necessary announcements, to evaluating those applications and to reporting the number of students and teaching staff as determined together annually to the relevant university.
- commit to determining a common credit system for the courses, for which the students applying as per the exchange program will be held responsible at the university they will attend.
- commit to helping the students and teaching staff with processes such as acceptance to the university, registration, proceeding to education, accommodation and health in the host country within the reciprocity principle.
- students before going to host institution must have a health insurance.



Principles regarding the Student Exchange

Article 4-In accordance with the Mevlana Exchange Program, parties can exchange students at college, undergraduate, master's and PhD levels. Students registered in formal education programs can participate in the Mevlana Exchange Program.

-Students are accepted into the exchange program as a result of a review process with objective criteria to be determined by both Universities. Students have to add their exam result regarding their language proficiency, which will be announced in requirements for application, to their own applications.

-It is essential students participating in mobility within the framework of the exchange program be paid a scholarship. But in case of inadequacy of the resources provided by the Council of Higher Education, students can join the exchange program with their own financial resources or personal scholarships only if they abide by the other conditions of the program.

-A student with a scholarship, who is within the scope of the Mevlana Exchange Program can be paid a scholarship three times as much as the one an undergraduate student receives according to the Law no. 5102 on the Provision of Scholarships and Loans for Higher Education Students.

-Students can benefit from the Mevlana Exchange Program during one semester at minimum and two semesters at the most. Even if the concept of semesters may change, the total duration of the exchange cannot exceed one academic year.

-Documents showing the academic success of the students participating in the exchange program are sent to the relevant University by the coordination office. Courses in which students are (not) successful are recorded onto the transcripts within the framework of the common credit system to be determined.

Principles regarding the Teaching Staff

Article 5-All of the academic staff working as a part of the teaching staff in both parties can participate in teaching staff mobility. This mobility entails the educational activities that an instructor working at a university will do at another institution.

-The duration of teaching staff mobility can be one (1) week at minimum and three (3) months at maximum for once within an academic year.

-The educational activities the teaching staff is involved in within the mobility cannot be fewer than six (6) hours a week. The calculation is based on academic hours.

-According to the decrees of Law No.6245 on Allowances, an allowance and additional course fees, which are determined in accordance with the titles in Law No. 2914 Article 11 without the limitations



in Law No. 2914 on Higher Education Personnel and in other legislation can be paid on condition that it does not exceed the amount that is ten times more than the additional course fee identified. Within mobility the teaching staff that will do educational activities at Gazi University is paid additional course fees to the extent that the budget makes it possible.

Cancellation of the Protocol

Article 6-The protocol can be cancelled if one of the parties or both of them fail(s) to fulfill their commitments, cause(s) students and teaching staff participating in the mobility to face serious problems or make(s) carrying out the agreement impossible with its/their behavior and actions that are contradictory with the agreement on condition that the other party is informed. Informing the other party about the cancellation has to be done six months prior to the date of cancellation.

Validity

Article 7-This protocol is put into effect after the date it is signed by the representatives of both institutions. The expiry date of the protocol is five (5) years. It can be lengthened by mutual agreement.

Herein the protocol with its three (3) copies has effect and bears consequence after it is signed by authorities.

On behalf of Gazi University


Prof. Dr. Süleyman BÜYÜKBERBER
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On Behalf Of Ural Federal University

